

Hazelwick School Provider Access Policy

Document Owner:	Careers Leader
Committee:	Curriculum & Standards
Date of Policy:	October 2021
Review Date:	October 2022
Location:	Website

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education;
- To hear from a range of local providers about the opportunities they offer, including technical education and training options available at each transition point;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests procedure

A provider wishing to request access should contact Sarah Andrews, Careers Leader, Telephone: 01293 403344; Email: sandrews@hazelwick.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

The intended programme for 2021/2022 is below. This is currently restricted due to Covid-19 and we will reinstate activities as and when it is safe to do so.

	Autumn term	Spring term	Summer term
Year 7	Life skills – form time activities	Life skills – form time activities	Big Bang Employer encounters – form time
Year 8	Employer encounters – form time/assemblies	KS4 Options Evening and form time activities	Crawley Careers Fair (virtual)
Year 9	Be the Change STEM Careers assembly	Life skills – Unifrog	
Year 10	Careers Interviews	Enterprise Challenge	What's My Line? CV Workshop

	Form time careers activities – meet people in different lines of work Life skills assemblies: <ul style="list-style-type: none"> • Volunteering • STEM employers 		
Year 11	Post 16 Options evening and assemblies Life skills – Unifrog Choices magazine	Progression Interviews Assemblies	
Year 12	KS5 Information Evening Assemblies (throughout Year 12): <ul style="list-style-type: none"> • Apprenticeships • Work Experience • Speakers for Schools virtual lectures • Volunteering • Ex-students and their route post 18 Life skills – Unifrog Subject specific speakers – throughout Year 12 and Year 13	UCAS Fair Interview practice Virtual work experience Guest speaker – Speakers for Schools	Exeter University Residential Work Experience MOOCs Progression Interviews Higher Education meeting
Year 13	Life skills company Workshop – personal statement, CV and cover letters Oxbridge and medicine talks Subject specific speakers – Throughout Year 12 and Year 13 Life skills – Finance University visits Work Experience	University visits Work Experience Finance workshops Interview practice – UCAS/ Apprenticeship/Employment	

Document Revision Control

Revision Number	Summary of Changes	Date of Change
1	Covid-19 information included regarding restricted activities	5/10/20
2	Amended activity lists for each year group	4/10/21