

## Post-results services request, consent and payment form

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the information in the white boxes and sign and date the form to confirm consent. A summary of the services available are referenced below. When payment has been made email form to examsoffice@hazelwick.org.uk

Candidate number	Candidate name		Candidate personal email		
Awarding Body	Qualification	level and Subject title	Paper code	SRN (see below)	Fee
					£
					£
					£

## **RoR Candidate consent**

By signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

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Signature:				Date:	

## **ATS Candidate consent**

By signing here, I consent to my scripts being accessed by my centre

If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.

Scripts are confidential and must not be shared or uploaded online or to any social media platform

Consent statements above and details of the RoR services below taken from JCQ's Post-Results Services (section 4, appendices A and B)

<u>SRN</u>	Post-results service	Details of the service		
<u>R1</u>	RoR <b>Service 1</b> (Clerical re-check)	This is a re-check of all clerical procedures leading to the issue of a result This service will include the following checks:		
R1a	RoR Service 1 with an ATS copy of re- checked script	<ul> <li>that all parts of the script have been marked</li> <li>the totalling of marks</li> <li>the recording of marks</li> </ul>		
<u>R2</u>	RoR <b>Service 2</b> (Review of marking)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly <b>Reviewers will not re-mark the script</b> . They will only act to correct any errors identified in the original marking This service will include:  • the clerical re-checks detailed in Service 1  • a review of marking as described above		
<u>R2P</u>	RoR <b>Priority Service 2</b> (Review of marking)	This is the same as Service 2 above, but the review is conducted		
R2Pa	RoR Priority Service 2 with an ATS copy of reviewed script	as a priority by the awarding body. This service is <b>only</b> available for <b>GCE A-level qualifications</b>		
<u>A1</u>	ATS Copy of script to support review of marking	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for		

## FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Grade Updated on SIMs	Date(s)
Original mark/grade				Outcome mark/grade					
R1a requested grade boundary to confirm less than 3 marks so no fee due				Refund requested (if applicable)					