



## Post-results services request, consent and payment form

### November 2024

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the white boxes and sign and date the form to confirm the required consent. A summary of the services available are referenced below. Please do not complete the below form before speaking to a member of staff for guidance. By signing and submitting this form you are confirming you are aware that the grade could stay the same/increase/be lowered. When payment has been made email form to [examsoffice@hazelwick.org.uk](mailto:examsoffice@hazelwick.org.uk)

Candidate number	Candidate name	Candidate email			
Awarding Body	Qualification level and Subject title		Paper code	SRN (see below)	Fee
					£
					£
					£

#### RoR Candidate consent

By signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature: ..... Date: .....

#### ATS Candidate consent

By signing here, I consent to my scripts being accessed by my centre (**Tick ONE of the boxes below**)

If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.

Signature: ..... Date: .....

Consent statements above and details of the RoR services below taken from JCQ's [Post-Results Services](#) (section 4, appendices A and B)

SRN	Post-results service	Details of the service
<u>R1</u>	RoR <b>Service 1</b> (Clerical re-check)	This is a re-check of all clerical procedures leading to the issue of a result... This service will include the following checks: <ul style="list-style-type: none"> <li>• that all parts of the script have been marked</li> <li>• the totalling of marks</li> <li>• the recording of marks</li> </ul>
<u>R1a</u>	RoR Service 1 with an ATS copy of re-checked script	
<u>R2</u>	RoR <b>Service 2</b> (Review of marking)	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly... <b>Reviewers will not re-mark the script.</b> They will only act to correct any errors identified in the original marking... This service will include: <ul style="list-style-type: none"> <li>• the clerical re-checks detailed in Service 1</li> <li>• a review of marking as described above</li> </ul>
<u>R2a</u>	RoR Service 2 with an ATS copy of reviewed script	
<u>R2P</u>	RoR <b>Priority Service 2</b> (Review of marking)	
<u>R2Pa</u>	RoR Priority Service 2 with an ATS copy of reviewed script	This is the same as Service 2 above, but the review is conducted as a priority by the awarding body. This service is <b>only</b> available for <b>GCE A-level qualifications</b>
<u>A1</u>	ATS Copy of script to support <b>review of marking</b>	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for

#### FOR EXAMS OFFICE USE ONLY

Total fee(s) received	£	Service(s) applied for	Date	Outcome(s) received	Date(s)	Candidate notified	Date(s)	Outcome(s) complete	Date(s)
If papers only requested confirm less than 3 marks from grade boundary no fee required									