



September 2025

Dear Parent/Carer

**Important Information for Parents/Carers
Early Finish to the Day – Thursday 18th September 2025**

On Thursday 18th September, the school is holding an Open Evening for parents/carers and children from our locality primary schools and from other primary schools in the area. This requires a considerable amount of work, including the preparation of the site, the reorganisation of classrooms, the setting out of materials and the briefing of large numbers of staff and students who will be taking part.

Accordingly, we will be finishing school after lesson 3 at 12.20pm. I hope that this does not cause undue inconvenience to you. It will be possible for students to remain on the school site, under supervision, until 3.00pm. If this is your wish, please let us know using the tear-off reply slip below. Please note that those children with an entitlement to a free school meal will be able to use the school canteen at 12.20pm before departing home.

It may be that your child will be asked to help with the evening. It is important that prospective parents/carers and their children have an opportunity to talk to current students of the school. I envisage that those students taking part will need to be in school from approximately 3.30pm to 8.15pm. Those students involved will be bringing home a separate letter seeking confirmation of your approval for their involvement in the Open Evening.

Yours faithfully

Mr D Leadbitter
Headteacher

To be returned to your child's Form Teacher by Monday 15th September only if you wish your child to remain in school during the afternoon on Thursday 18th September.

Student's name: Form:

I would like my child to remain at school, under supervision, until 3.00pm on Thursday 18th September 2025.

Signed: Date:
(Parent/Carer)