



Hazelwick School

An Academy

Headteacher: Mr D Leadbitter BA (Hons) NPQH

Chair of Governors: Mr L Clark



9th February 2026

Dear Parent/Carer,

UCAS HIGHER EDUCATION FAIR

We are taking Year 12 students to the UCAS Higher Education Fair, which takes place at the University of Surrey on the morning of Tuesday 3rd March. Over 100 universities and colleges from all over the UK will be attending the fair, giving students an opportunity to meet and chat informally with representatives from a range of institutions throughout the morning. The event should prove both useful and interesting for our Level 3 students and will help them to start the process of weighing up their options for Higher Education next year. It is also an opportunity to see the facilities at a local university.

The students and staff will travel by coach, leaving school at approximately 8.30am and returning to Hazelwick at approximately 12.30pm. You are invited to make a voluntary contribution of £8.50 which will cover the cost of the transport. Please be aware that as the school could not bear the cost of the visit, the visit will not take place unless all parents/carers, who are able to, are willing to contribute. If you are unable to contribute, you are invited to contact me in confidence, to discuss whether it is possible to reach some mutual arrangement. Payment should be made, if possible, through the Hazelwick School Internet Payments system. Please find the link on our website. If you experience any problems with this process, please contact our IT department. Students in receipt of a bursary will be able to use this to cover the cost of the trip.

To secure your child's place on this trip I would be grateful if you could make the payment online by **Friday 13th February 2026**, through the Hazelwick School Internet Payments system, WisePay, via the school website

<https://www.wisepay.co.uk/store/generic/template.asp?ACT=nav&MID=223707>

In Wisepay, please can you tick the check box to verify that the medical details we have on Insight are correct. Medical and contact details must be checked/amended and verified via Insight before making a payment. If you have any queries with Insight, please email insight@hazelwick.org.uk for assistance.

For all students where their medical information indicates they use an inhaler or autoinjector, they will need to bring this with them on the day of this trip. Failure to bring their inhaler or autoinjector may mean they will be prevented from attending this offsite activity.

If you experience any problems with this process, please contact our IT department. Should a student be unable to attend a trip on the day, or without sufficient notice, unfortunately no refunds can be issued.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J Hillier', written in a cursive style.

Mr J Hillier
Assistant Headteacher
Head of Sixth Form