

Careers Café...

In this section of the newsletter, we bring students, parents and carers information on careers and the world of work.

National Careers Service – Post Exam Support

National Careers Service 'Exam Results 101: What you need to know as parents' and carers' webinars are coming!



If you are the parent/carer of a child who is expecting their exam results in August then the National Careers Service has information and webinars to equip parents and carers with advice to support their children with:

- tips on how to prepare for results day
- advice about choices and exploring careers
- signposting to useful sources
- an opportunity for Q&A

Follow the [link](#) to find out more and register for an event.

The National Careers Service provides careers information, advice, and guidance. It can help you to make decisions on learning, training, and work at all stages in your career. Students, parents, and carers may find this useful around exam results time in the summer, and in supporting students in gaining employment or work experience opportunities over the summer. Wherever you are with your decisions, you can call on 0800 100 900 during their [opening times](#). You can also [use webchat](#).

[Careers advice - job profiles, information and resources | National Careers Service](#)

Employ Crawley and Youth Hub Crawley

Employ Crawley and the Youth Hub Crawley offer a free local service to support with careers and employability. See these flyers for further information.



Careers Café Continued...



Employ Crawley's Youth Hub is here to help local residents aged 18-24, offering a range of support including:

- Careers advice and guidance
- Access to local training courses, jobs and apprenticeships
- Support with personal development and employability skills.

For more information, please contact employcrawley@crawley.gov.uk



<p>Need help in your search for work?</p>	<p>Interview tips</p>	<p>Cover letter</p>
<p>Personal advisor</p>	<p>Job search</p>	<p>CV support</p>

For more information or to book an appointment please email employcrawley@crawley.gov.uk

If you are a Crawley resident interested in knowing more about how we can help you in your journey to work, please contact employcrawley@crawley.gov.uk or for an informal chat, call Joe on 01293 438555 or Tracy on 01293 438554.



Careers Café Continued...

Monthly Key Skills Focus

Each month this year, we focus on a different employability skill. These are the skills that you need for the world of work – and they are pretty important for life as well! By developing employability skills, you will improve your chances of getting a job and thriving in your career. There are lots of different ways to develop them – including in lessons or extracurricular activities at school, in a Saturday or holiday job, doing projects in your own time or work experience.

Business Skills: What They Are and How To Develop Them At School

Business skills are relevant to you because they can help you work effectively for any employer – whether they are a profit-making company, a charity or even an organisation in the public sector. Business skills are highly sought after by employers, who look for employees who are savvy and understand what it takes for an organisation to be successful in today's world. They are also vital if you plan one day to start your own business – which research suggests most young people want to do or would seriously consider. Some business skills that are particularly useful are:

- Commercial awareness
- Customer service
- Financial management
- Leadership
- Marketing
- Negotiation
- Networking
- Project management
- Sales

You use many of these skills across your school subjects. For example:

- **Leadership:** If you have ever worked in a team or group in PE, drama or any other subjects, you may have taken the lead in suggesting a strategy or course of action. Can you think of an example of when you took the initiative and suggested a particular tactic or action plan in a group activity?
- **Marketing:** In design and technology, you may have worked on a product design project, thinking about how to make the product appealing to its audience and how to advertise this to potential customers. Can you think of a time you did this? If not, can you think of how you might have highlighted aspects of your product to persuade potential customers to buy it?
- **Project management:** Whether in art, history or a science subject, any time you have worked on a big project at school, you will have had to plan ahead, considering the deadline and any work needed to create a high-quality piece of work within that timeframe. Can you think of an example of an independent project you have worked on to a deadline?

Mrs Andrews

