



Hazelwick School

An Academy

Headteacher: Ms A Fearon BA (Hons) MA NPQH

Chair of Governors: Mrs R Bowron

October 2022

Dear Parent/Carer,

The Duke of Edinburgh's Award

Year 9 students received an assembly earlier this week about the Duke of Edinburgh's Award (DofE) which they can enrol onto this year. Hazelwick fully supports this unique programme, which is well known for developing important life skills in young people such as confidence, independence, commitment, leadership and teamwork.

The Duke of Edinburgh's Award is the world's leading achievement award for young people and is highly regarded by universities, colleges and employers. The Award has Three levels (Bronze, Silver and Gold) and is a programme of voluntary activities that challenges young people to experience adventure, acquire new skills and to serve others. It is split into four sections: Volunteering, Physical, Skill, and Expedition. The Award is non-competitive; students choose their own personalised programme of activities and need to commit to these for a specific length of time to achieve an award. For further information about the activities which can be undertaken in each section please see [The Duke of Edinburgh's Award website](#).

Below are some further skills your daughter/son may develop from taking part and we hope that many will choose to get involved. Above all, by choosing their own activities most Year 9 participants also have great fun achieving this award!

- Self-belief and self-confidence
- Initiative and a sense of responsibility
- New talents and abilities
- The ability to plan and use time effectively
- Learning from and giving to others in the community
- Forming new friendships
- Problem solving, presentation and communication skills
- Leadership and teamworking skills.

An external provider, BXM Expeditions, will run the training for the expedition element of DofE. Their experienced staff will train the students to use maps, set up camp and all aspects of the skills required to successfully complete the expedition component of DofE.

- Expedition training day – 15th March 2023 in school
- Practice Expedition – 13th -14th May 2023 location TBC
- Expedition – 10th - 11th June 2023 location TBC

Completing a DofE Award can really help young people stand out from the crowd, enhance mental health and build resilience. If your child would like to take part in this scheme, please

ensure that they return a signed enrolment form, together with the £30 registration fee, by Friday 4th November to the Head of Year 9 office. The enrolment form has been attached to this message; hard copies are also available from the Year 9 office.

Payment can be made through the Hazelwick School Internet Payments system, [WisePay](#), via the school website.

In [Wisepay](#), please can you tick the check box to verify that the medical details we have on [Insight](#) are correct or tick the box that states you have updated medical information.

Medical and contact details must be checked/amended and verified via [Insight](#) before making payment. If you have any queries with [Insight](#), please email insight@hazelwick.org.uk for assistance.

For those who enrol onto DofE we will be hosting an information evening for students and parents/carers on Wednesday 23rd November. This evening will enable you to find out more information about the programme and give you the opportunity to ask questions. Details of the information evening will be emailed out after half-term.

Last year the cost for the training, practice expedition and expedition was an additional £158; the price for 2023 will also be confirmed after half-term. The cost of the payments will be spread over the spring and summer terms as 4 payments of around £43. A letter with further details about payments will be emailed after the information evening.

If you would like your son/daughter to take part in DofE but have concerns about the cost please do not hesitate to contact me in the Geography Office and I will be happy to discuss this with you.

Yours faithfully,

Mrs Kirkham
Geography Teacher
Hazelwick Duke of Edinburgh Coordinator



THE DUKE OF EDINBURGH'S AWARD
WEST SUSSEX

WSSC/DOE/SF3

PARTICIPANT'S DETAILS (Please complete clearly and in BLOCK CAPITALS)

Name: _____ Male/Female

Address: _____ Date of Birth DD/MM/YYYY Age

_____ Post Code: _____

E-mail address: _____ Tel No: _____

DofE Centre: Hazelwick School

I would like to enter The Duke of Edinburgh's Award (DofE) at:
Please enter eDofE number where required

| |
|-------------|
| Bronze yr9+ |
| ✓ |

WEST SUSSEX COUNTY COUNCIL STATEMENT OF INDEMNITY

Data supplied on this form and information about DofE Activities is recorded in eDofE will be used by the DofE Charity, the Participant's Licensed Organisation (LO) and DofE Centre to monitor and manage DofE Participation and progress. All contact from the DofE Charity using personal data will communicate useful and relevant information to either help participants complete a DofE Programme, Leaders/LOs to run DofE Programmes more effectively or help the DofE Charity improve the quality and breadth of its programmes. All contact will be via the eDofE messaging system. Participants can choose to receive this information to an external email account or by post using the personal preferences section in eDofE. These preferences can be updated at any time.

I (the Parent/Carer) _____
of (the Participant) _____

hereby consent to his/her participation in all activities of The Duke of Edinburgh's Award under the licence held by West Sussex County Council.

I understand that whilst the staff and helpers in charge of the activities will take all reasonable care of the participant, neither they nor the County Council can accept responsibility for loss, damage or injury suffered by my son/daughter (unless attributable to negligence on the part of the said staff and helpers) in participating in DofE Activities.

During the activities photographs or film may be taken for training/promotional purposes. We may wish to use some of the photographs, which might include your son/daughter, for publication in the DofE Magazine, DofE Website or other relevant publication produced by WSSC. If you do not wish to permit this, please tick the box

Signed _____ Date _____
Parent or Carer (or participant if over 18 years old)

NB: Information included on this form will be held within a database located with, managed and owned by The Duke of Edinburgh's Award and is therefore subject to GDPR.



CONDITIONS OF USE:

1. This form is valid for five years from the date you sign it. The consent will automatically expire after this time.
2. We will not use the personal details or full names (which means first name **and** surname) of any Young Person or Adult in a photographic image, on video, on our website, in our organisation's programme or in any of our other printed publications, without seeking further consent.
3. We will not include personal e-mail or postal addresses, or telephone/fax numbers on video, on our web site, in our organisation's programme or in any other printed publications.
4. If we use photographs of individual young people, we will not use the name of that Young Person in the accompanying text or photo caption.
5. If we name a young person in the text, we will not use a photograph of that young person to accompany the article.
6. We may include pictures of young people and staff that have been drawn by young people.
7. We may use group photographs, or footage with very general labels, such as "Bronze Expedition" or "Young People meet Royalty".
8. We will only use images of young people who are suitably dressed, to reduce the risk of such images being used inappropriately.